

TITLE OF REPORT: ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE
REPORT OF THE SCRUTINY OFFICER

1. SUMMARY

- 1.1 A draft annual report of the work of the Overview and Scrutiny Committee for 2011/12 is attached at **Appendix A**.

2. FORWARD PLAN

- 2.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

3. PROGRAMME FOR COMMITTEE MEETINGS

- 3.1 The Committee is invited to consider the format and the content of the draft annual report of the Committee's work which is attached at Appendix A.
- 3.2 It is deliberately shorter this year, and gives greater prominence both to the work of the task and finish groups, and to the changes which the Committee has made this year to its working arrangements. The sections recording the output from the Committee's meetings in terms of topics covered, resolutions made and Cabinet's response will be completed after Cabinet's meeting on 20 March.
- 3.3 There will not be another regular meeting of the Committee before this report is presented to Annual Council in May. It will therefore be necessary for the Committee to give the Chairman the authority to sign off the final report off before Annual Council.

4. FINANCIAL AND RISK IMPLICATIONS

- 4.1 None.

5. HUMAN RESOURCE AND EQUALITIES IMPLICATIONS

- 5.1 None.

6. RECOMMENDATIONS

- 6.1 Members are asked to comment on the draft Annual Report for 2011/12.
- 6.2 Members are asked to agree that the Chairman of the Committee should sign off any further necessary changes to the report so it can be presented to Annual Council.

7. REASON FOR RECOMMENDATIONS

- 7.1 To enable Members to comment on the Annual Report of the Overview and Scrutiny Committee in 2011/12.

8. CONTACT OFFICERS

- 8.1 David Scholes
Interim Chief Executive
david.scholes@north-herts.gov.uk
(01462) 474300

- 8.2 Brendan Sullivan
Scrutiny Officer
01462 474612
brendan.sullivan@north-herts.gov.uk

9. APPENDICES

- 10.1 Appendix A – Draft Annual Report for 2011/12